

Literary Braille Transcription Course

September 13, 2011 to June 19, 2012

7:00 pm to 8:30 pm

Registration Fee: \$250.00

Course Supplies (Manual and Paper): \$100.00



The Calgary Board of Education is offering a Literary Braille Transcription course that will run from September 13, 2011 until June 19, 2012. In order to open the course up to individuals outside of Calgary, the classes will be held on-line through the CBE's D2L program. You will be able to access the D2L program from your home computer. Carolyn Malcolm will be the instructor.

Braille is a writing system which enables blind and partially sighted people to read and write through touch. It was invented by Louis Braille (1809-1852), a French teacher of the blind. It consists of patterns of raised dots arranged in cells of up to six dots in a 3 x 2 configuration. Each cell represents a letter, numeral or punctuation mark. Some frequently used words and letter combinations also have their own single or two cell patterns.

Course Learning Outcomes

Upon successful completion of this course you will:

- ❖ Be able to read and write Literary Braille
- ❖ Transcribe print into Uncontracted and Contracted Braille
- ❖ Generate braille using:
 - a Perkins Brailier
 - Perky Duck (a software program)
- ❖ Understand that there are different Braille Codes: Literary, Nemeth, Chemistry, Music, Computer, Foreign Language and Unified English Braille.
- ❖ Understand the difference between Literary Format and Textbook Format.

COURSE REQUIREMENTS

- Attendance at the majority of the classes (schedule attached)
- Hand in Lessons 1- 16 for marking
- Complete Interlining Exercises
- Complete Interlining/Proofreading Exercises
- Midterm Exam
- Final Exam (Parts A, B and C)

** To become an Education Assistant - Braille with the Calgary Board of Education a final mark of 80% on the Literary Braille Course or better is required.

This course requires homework which must be done on a consistent and regular basis.

COURSE SUPPLIES:

The following kit is available for purchase from CBE for \$100.00. It includes:

- Instruction Manual for Braille Transcribing
- A package of 11X11 braille paper
- Braille eraser

The **Drills Reproduced in Braille, Supplement to the Manual** is a very important resource that you will use during the course but probably never again afterwards. We have copies that you may **borrow** for the duration of the course. Or you may purchase the Drill Book from CBE for \$15.00.

OR

You can purchase items yourself through **American Printing House for the Blind** by phone 1-502-895-2405 (M-F 8-4:30 EST)

You can view the item descriptions on-line at <http://shop.aph.org> but you need to order by phone.

- Instruction Manual for Braille Transcribing, 5th Edition, 2009
 - (Print copy catalogue order number: 7-59882-00)
- Drills Reproduced in Braille, Supplement to Instruction Manual for Braille Transcribing, 9th Edition 2009
 - (Braille copy catalogue order number: 5-59921-00)
- English Braille, American Edition 1994 – Revised 2002
 - (Print copy catalogue order number 7-35932-00)
- Student Starter Pack (2 sizes of braille paper, slate & stylus, abacus)
 - (Catalogue order number: 1-00350-00)

If you have any questions please email Carolyn Malcolm at camalcolm@cbe.ab.ca

Please complete and fax or email the attached registration form to:

Carolyn Malcolm Fax: 403-777-7967 camalcolm@cbe.ab.ca.

Class size is limited.

The registration fee will be due on or before the first day of class September 13, 2011.

Please wait until September to mail cheques to:

Vision Resource Centre – Calgary

Calgary Board of Education

Attention: Carolyn Malcolm

c/o Captain John Palliser School

1484 Northmount Dr. NW

Calgary, AB T2L 0G6





Literary Braille Transcription Course

September 13, 2011 to June 19, 2012

Name: _____

Address: _____

Phone: (Day) _____ (Evening) _____

E-Mail: _____

If you are currently working for a School Board please indicate which one.

Do you have access to a Perkins Brailier? Yes / No

Please fax or email your completed registration form by June 28, 2011 to:

Carolyn Malcolm camalcolm@cbe.ab.ca Fax: 403-777-7967

The registration fee will be due on or before the first day of class September 13, 2011.

Please wait until September to mail cheques to:

Vision Resource Centre – Calgary

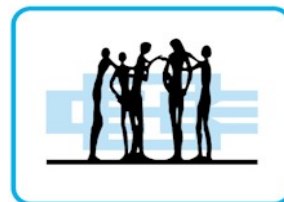
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LITERARY BRAILLE COURSE 2011/2012 SCHEDULE

All classes are Tuesday evenings

7:00 – 8:30 p.m.

Class	Date	Topic	Handouts/Work Follow-up
1	September 13, 2011	Introduction Course Overview Lesson One	
2	September 27, 2011	Lesson Two	Exercise 1 due
3	October 11, 2011	Lesson Three	Exercise 2 due
4	October 25, 2011	Lesson Four	Exercise 3 due
5	November 8, 2011	Lesson Five	Exercise 4 due
6	November 22, 2011	Lesson Six	Exercise 5 due
7	December 6, 2011	Lesson Seven	Exercise 6 due
8	December 20, 2012	Lesson Eight	Exercise 7 due
9	January 10, 2012	Review Midterm	Exercise 8 due
10	January 24, 2012	Lesson Nine	Midterm Due
11	February 7, 2012	Lesson Ten	Exercise 9 due
12	February 21, 2012	Lesson Eleven	Exercise 10 due
13	March 6, 2012	Lesson Twelve	Exercise 11 due
14	March 20, 2012	Lesson Thirteen	Exercise 12 due
15	April 3, 2012	Lesson Fourteen	Exercise 13 due
16	April 17, 2012	Lesson Fifteen	Exercise 14 due
17	May 1, 2012	Lesson Sixteen	Exercise 15 due
18	May 15, 2012	Lesson Seventeen, Eighteen, Nineteen combined	Exercise 16 due
19	May 29, 2012	Final Exam Review Final Exam Part A – In class	Final Exam Part A done in Class
	June 19, 2012	Take Home Exam	Final Exam Part B and C due